

#We Are Hiring

SAP Assistant



Job Description:

1. SAP: data transfer, data maintenance for development purposes.
2. Machine order releases in SAP.
3. Receiving point for modification announcements.
4. Translations for documents and papers.
5. Handle the order system for office staff.
6. Time recording and travel management for the STOLL development department.
7. Occasionally other office duties.

Requirements:

1. Good knowledge in SAP applications.
2. Practicable knowledge in MS-Office.
3. Basic understanding for machine building topics.
4. Usable knowledge in written and spoken English.
5. Open in dealing with other humans.
6. Solid knowledge in written and spoken English.

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